



27 December 2023

Dear Parents/Guardians,

Greetings and wishing all of you a Happy New Year!

Welcome back to another exciting school year! As we embark on this academic journey together in 2024, let us embrace the spirit of curiosity, collaboration, and growth. We look forward to a year filled with learning, partnership, and collaboration. Let's make this school year at Clementi Primary a memorable and enriching one!

As we begin the new academic year, we would like to bring your attention to the following matters.

1. Arrangements for First Day of School

1.1 School will re-open in 2024 as follows:

(a) **All P1 Clementians will start school on 2 January 2024 (Tuesday)**

School hours will be from 7.30 am to 10.30 am. The school has separately provided the details of the arrangements for 2 January to parents/guardians of P1 Clementians during P1 Orientation Day in November 2023.

(b) **P2 to P6 Clementians will start school from 3 January 2024 (Wednesday)**

The school-based Student Care Centre will be opened for enrolled P2 to P6 Clementians only from 1.30 p.m. on 2 January.

Please refer to Annex A for the list of learning materials that your child/ward is required to bring to school for the first week of school i.e. 3 - 5 January 2024.

1.2 We would also like to urge all parents and Clementians to continue exercising social responsibility. **You are reminded not to send your child/ward to school if he/she is unwell or has flu-like symptoms.** If you are unable to acquire the school uniform from the supplier in time for the first day of school, your child/ward may report to school in his/her own attire appropriate for school; white school shoes are still required.

2. Administrative Matters

2.1 Communication with Parents

2.1.1. Our school's general information, such as school hours, calendar and contact details, can be found in the Student Handbook and on our school website, www.clementipri.moe.edu.sg. Since the start of 2016, the school has gone paperless to reduce paper consumption. Thus, you will receive communications materials such as school notifications and examination schedules via our school website, Facebook page and the PG app.

2.1.2. To view our official Facebook page which functions as our school's e-newsletter, please search for 'Clementi Primary School Official' on Facebook. You may also copy the following URL to your browser or scan the QR code using your mobile devices:



<https://goo.gl/bgA7cl>

2.1.3. You can look forward to viewing group photographs and video clips of our Clementians in action on our official Facebook page. In addition, the school also has an Instagram (@clementiprimaryofficial) and YouTube channel (@clementiprimaryschool2160). These uploaded media may reflect Clementians' names and classes. **Should you wish to exclude information of your child/ward (photographs, names, classes etc.) on our Facebook page, please inform your child's/ward's Form Teachers.**

2.1.4. Our school onboarded MOE's PG app on 1 April 2019. PG app is one of the main modes of communication with parents/guardians. If you have yet to download and start using the PG app, we would like to strongly encourage you to do so. For assistance on the use of the PG app, please refer to the following:

- (a) Step by Step Guide to install PG App on Mobile phones: <https://bit.ly/2MD4hqY>
- (b) Step by Step Guide to register for SingPass: <https://bit.ly/2FX9bPd>
- (c) Parents Gateway Frequently Asked Questions (FAQs) for Parents: <https://bit.ly/2DIVdOB>

2.2. Student Handbook and Homework Folder

We will provide every Clementian with a complimentary copy of the Student Handbook in the first week of school and a Homework Folder by mid-January. Please ensure that your child/ward takes responsibility for the Student Handbook and folder, as we are unable to replace lost copies.

3. Important dates in Term 1, 2024

Date (Day)	Activity	Remarks
26 Jan 2024 (Fri)	Back to School Day for P1 parents/guardians Networking Session for P3 and P5 parents/guardians	More details in Point 6.
2 Feb 2024 (Fri)	Networking Session for P2 and P4 parents/guardians P6 Parents Briefing	More details in Point 6.
9 Feb 2024 (Fri)	Chinese New Year Celebration	More details in Point 10.
10 & 11 Feb 2024 (Sat & Sun)	Chinese New Year	Public Holiday
12 & 13 Feb 2024 (Mon)	Day after Chinese New Year	Public Holiday
15 Feb 2024 (Thurs)	Total Defence Day	Disruption of electricity for one hour in view of TD40.
8 Mar 2024 (Fri)	Prize Giving Day	Only prize recipients need to report to school.

4. Curriculum Hours and Recess/Snack Break in 2024

4.1. Curriculum hours will remain the same in 2024 from 7.30 am to 1.30 pm daily. As part of the school's efforts on developing a Growth Mindset in your child/ward, we would like to seek your help to ensure that your child/ward is in the school by 7.30 am every morning. We will continue to monitor latecomers and my teachers will get in touch with you, if needed, to find out how best the school and the home can work together to ensure that your child/ward comes to school to learn with joy and little anxiety.

4.2. All Clementians will be dismissed at 1.30 pm, at the following dismissal points:

Level	Dismissal Point	Remarks
Primary 1 and 2	School Foyer	Older Clementians will have the same dismissal point as their youngest sibling. Eg. A Primary 5 Clementian who has a sibling in Primary 1 will report to the School Foyer at 1.30 p.m.
Primary 3 and 4	Gate 1	
Primary 5 and 6	Gate 9	

4.3. With the relaxation of Safe Management Measures, two levels of Clementians will be able to have their recess at the same time. With the mixed-age recess, the older Clementians will be caring

friends looking out for the younger ones and compassionate leaders role modelling the desired behaviour. We are confident that it will bring about a more nurturing environment whereby Clementians learn to be more respectful and caring of one another.

4.4. Please find below the recess and snack break structure from 2024.

Recess		Snack Break
Levels	Time	Time
Primary 2 & 5	9.00 - 9.30 am	12 noon
Primary 1 & 4	10.00 - 10.30 am	9.00 am
Primary 3 & 6	11.00 - 11.30 am	9.00 am

5. After-School Programmes 2024

5.1. In view of the implementation of Character and Citizenship Education (CCE) 2021 syllabus, there will be an **increase of one period of Form Teacher Guidance Period (FTGP) within the curriculum time**. As such, **CCAs will be moved to after curriculum hours from 2024 onwards** so that Clementians will continue to benefit from the full duration of the CCA experiences.

5.2. Please refer to the table below for an overview of the After-School Programme (ASP) for 2024.

Monday	Tuesday	Wednesday	Thursday	Friday
2.00 - 3.30 pm: <ul style="list-style-type: none"> Remedial Higher Mother Tongue (P5 & P6) Other ASP 	2.30 - 4.30 pm: Co-curricular Activities (CCA)		2.00 - 3.30 pm: <ul style="list-style-type: none"> Remedial Foundation Mathematics (P5 & P6) Other ASP 	
3.30 - 5.30 pm: Co-curricular Activities (CCA)			3.30 - 5.30 pm: Co-curricular Activities (CCA)	

5.3. As the programmes are customised for Clementians, teachers-in-charge of various ASP will use the PG app to share information on the ASP which your child/ward is offered. If your child/ward needs greater support in his/her learning, he/she will be required to attend remediation on one or more days. The school bus service at 3.45 p.m. is available for Clementians who have signed up for bus service.

6. Networking session with Form Teachers

6.1. As part of our efforts to strengthen home-school partnerships, the school will be organising networking sessions for parents to network with their child's/ward's Form Teachers. This is an

opportunity for Form Teachers to share on class matters such as routines, setting of learning targets and expectations.

- 6.2. Please note that the networking session is not a one-to-one communication platform between teachers and parents; the “Child-Teacher-Parents Conference” (one-to-one sessions) will be held in May. Please refer to the respective date, as indicated by your child’s/ward’s level. More details will be shared nearer to the date.

Level	Date	Time
Primary 1	Friday, 26 January 2024	8.00 - 11.00 a.m.
Primary 3 and 5	Friday, 26 January 2024	3.00 - 4.30 p.m.
Primary 2, 4 and 6	Friday, 2 February 2024	3.00 - 4.30 p.m.

7. PE and CCA Matters

7.1. P3 CCA Experience

CCA is integral to the holistic development of students, allowing students to discover their interests and talents and building their character through the variety of experiences. As such, we strongly encourage our students to commit to a CCA when they are in primary school. To aid our students in making an informed choice of CCA, P3 Clementians will get the opportunity to experience the CCAs that they are interested in. More information will be provided via the PG app by Term 1 Week 2.

7.2. P4 SwimSafer Programme

Swimming is an important life skill and it is part of the PE curriculum. The SwimSafer Programme for all Primary 4 Clementians will be conducted in Semester 1, 2024 during PE lessons. Four of the PE periods for the Primary 4 level are put together to support the conduct of the programme. There will be a total of 12 sessions, commencing in Term 1 Week 2. There will be no make-up lesson for Clementians who are absent for their swimming session or test. If your child/ward has previously attained certification in the SwimSafer Programme, please provide a photocopy of the certificate to the class’ PE teacher in week 1. More details on the programme and schedule will be sent via PG app.

8. Birthday Celebrations

While we acknowledge the joy Clementians may have in celebrating their birthdays with their friends, this practice may pose challenges to the school. It is challenging to ensure the hygiene standards of the food brought in and the well-being of our students, as some Clementians may have specific food allergies. The practice of celebrating birthdays with food and presents may also lead to undesirable expectations amongst our Clementians which may in turn, result in unnecessary pressure on Clementians and their parents. Thus, birthday celebrations in school are not allowed. We seek your understanding and cooperation in this matter.

9. Encouraging Students to be Independent

We would like to seek the assistance of parents to help Clementians develop good self-management skills and be more independent. Clementians should learn to take personal responsibility to ensure that they are ready for school. This involves completion of homework, packing of school bag and personal belongings for the next school day. Parents and caregivers should refrain from delivering these items to school. Exceptions will be made when medication has to be delivered. If your child has forgotten his/her pocket money, he/she may approach the General Office for assistance. Please ensure that the money is returned to the General Office on the next school day.

10. Chinese New Year Celebration

Our school will be celebrating Chinese New Year on Friday, 9 February 2024. The school hours will be from 7.30 am to 9.15 am. All Clementians are encouraged to come in their traditional/ethnic costume or going-out attire, with white school shoes. More details will be provided nearer to the date.

11. Parental Involvement and Support

- 11.1. Parents play an important role in their child's/ward's growth, and your involvement and support in your child's/ward's education will motivate him/her to better behaviour and learning outcomes. It is our shared responsibility to bring out the best in your child/ward. Please scan the QR Code or click on the link below if you wish to join our school's Parent Support Group (PSG) chat groups and be involved in the school's activities.



<http://bit.ly/41zQNTA>

- 11.2. More information on how you can be involved in your child's/ward's education can be found at <https://www.schoolbag.edu.sg/education>.

12. Safe Management Measures (SMM)

12.1. Temperature-Taking

Temperature-taking will be conducted in Term 1 Week 2. Notwithstanding this, **we would like to seek your assistance to remind your child/ward to bring a working Oral Digital Thermometer (ODT) to school every day.** Please replace the batteries in your child's/ward's ODT or buy a new one if your child's/ward's ODT is not working. The school will issue ODTs to P1 Clementians, free of charge, on 2 January.

12.2. Personal Responsibility

We would like to reiterate the importance of social responsibility. If your child/ward is unwell, he/she should seek medical attention or rest at home.

13. **School Safety and Security**

13.1. Visitors to School

All visitors to the school are required to report at the Security Post to obtain a visitor sticker. Please display the visitor sticker prominently when in school. To ensure the safety of your child/ward, we will not allow visitors without visitor sticker to proceed to any part of the school premises. If you wish to take your child/ward home before dismissal, please inform the staff at the General Office and fill in the required details in the Early Departure Record Book before leaving the school with your child/ward.

13.2. Road Safety

13.2.1. We will conduct a safety briefing, including the importance of road safety, in the first week of school. Please remind your child that if he/she walks to and from school, he/she should always follow road safety procedures within and outside school. This means adhering to all traffic regulations like using overhead bridges or zebra crossings where possible, ensuring there are no oncoming vehicles before crossing any roads, and crossing only when the green man signal is on.

13.2.2. The HDB car park entrance to Clementi Cascadia along Clementi Avenue 3 may experience high vehicular traffic volume in the morning and during school dismissal. We have reminded Clementians who have to cross the HDB car park entrance daily to be particularly careful. Please help to reinforce this message at home.

13.2.3. To ensure the safety of all during dismissal time, please do not wait in your vehicle outside the school along Clementi Avenue 3 as this will affect traffic flow. We seek your cooperation to park at the nearby HDB car parks and pick up your child/ward from school.

13.3. Traffic Updates

13.3.1. We observed that more parents are driving Clementians to school in the morning. This has inevitably caused congestion outside the school main gate along Clementi Avenue 3 and the drop-off area at the school foyer. Arising from this, the school had received community feedback via the Land Transport Authority (LTA) that vehicles approaching from Clementi Avenue 4 have had trouble making a U-turn along Clementi Avenue 3. This situation is worst during weekday mornings between 7.00 am and 7.25 am.

13.3.2. To ease the traffic situation along Clementi Avenue 3, we would like to seek your cooperation in ensuring smooth vehicular movement in the morning by avoiding the peak hour traffic. We would also like to remind all drivers to:

- (a) Stay on the left lane patiently to wait for your turn to drive into the school. Overtaking the vehicles turning into Clementi Town Secondary School (CTSS) will likely result in you blocking the vehicles on the right lane, causing traffic on both lanes to be blocked.
- (b) Stop your vehicle at the alighting point that is furthest along the driveway. The covered driveway can accommodate **four vehicles** at a time.
- (c) Remind your child/ward to sit on the left side of the car and alight as soon as your vehicle comes to a stop.
- (d) Place your child's/ ward's school bag in the car beside him/her, and allow your child/ward to alight by himself/herself independently to avoid holding up the traffic.
- (e) Drive carefully when it rains. Any delay in getting to school on time on such days is understandable.
- (f) Please DO NOT park along the road outside the school during dismissal time.

13.3.3. The Land Transport Authority (LTA) would like to remind all drivers that there shall be strictly NO PARKING:

- (a) 9 metres of a bus stop;
- (b) 6 metres of a junction;
- (c) 3 metres of a fire-hydrant;
- (d) 50 metres of a pedestrian crossing;
- (e) On grass verge and footway; and
- (f) At entrances or exits of any other premises.

13.3.4. LTA officers will not hesitate to take the necessary enforcement actions against vehicles that park at the above-mentioned areas. Let us all show consideration and emphasise road safety, so that we can be role models to our Clementians.

14. Upgrading Works During December 2023 School Holidays

14.1. Upgrading of Computer Laboratory 1

To provide our Clementians with a conducive learning environment, the school had commenced upgrading work to our Computer Laboratory 1 during the December holidays. Arrangements will be made to reschedule affected lessons to alternative venues if the upgrading work cannot be completed on time.

14.2. Renovation of Toilets at Level 1

The boys and girls toilets at Level 1 are heavily used by Clementians and in need of an upgrading. We are pleased to inform you that the renovation of these two toilets has been completed during the December school holidays. Our Clementians can look forward to a better environment when school reopens in 2024.

Our school will continue to improve and upgrade our existing infrastructure to provide our Clementians with a conducive learning environment.

We wish you and your family a fulfilling 2024 ahead!

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Vimalenthiran Vijayasingam', with a horizontal line underneath.

Mr Vimalenthiran Vijayasingam
Principal

Annex A (School Bag Packing List for 3 - 5 January 2024)

PRIMARY 2			
Subject	Wed, 3 January 2024	Thu, 4 January 2024	Fri, 5 January 2024
English	<ul style="list-style-type: none"> • STELLAR Handwriting Book • A5 broad line exercise book 	NIL	NIL
Math	<ul style="list-style-type: none"> • Practice Book 2A 	<ul style="list-style-type: none"> • Textbook 2A 	NIL
Chinese	NIL	<ul style="list-style-type: none"> • Textbook 2A • Activity Book 2A • Writing Exercise Book 2A 	<ul style="list-style-type: none"> • Textbook 2A • 2 Big Square Exercise Books • CCE Textbook and Activity Book
Malay	NIL	<ul style="list-style-type: none"> • Textbook 2A • Activity Book 2A • CEKAP Small Book (Book 1 to 4) 	<ul style="list-style-type: none"> • Exercise Book for Spelling • Jotter Book • CCE Textbook and Activity Book (Rakyat Budiman)
Tamil	NIL	<ul style="list-style-type: none"> • Activity Book 2A • Penmanship Book 2A 	<ul style="list-style-type: none"> • CCE Textbook and Activity Book
Art	NIL	NIL	<ul style="list-style-type: none"> • Art bag with all art materials • Art portfolio • Art sketchbook
Music	NIL	NIL	NIL
Social Studies	<ul style="list-style-type: none"> • Activity Book 	NIL	NIL
Physical Education	<ul style="list-style-type: none"> • My PE Journal 	NIL	NIL
Others	<ul style="list-style-type: none"> • FTGP Book • Report Book • Yellow Portfolio 	NIL	NIL

PRIMARY 3			
Subject	Wed, 3 January 2024	Thu, 4 January 2024	Fri, 5 January 2024
English	<ul style="list-style-type: none"> • STELLAR Reader Unit 1 • Foolsap Pad 	NIL	NIL
Math	<ul style="list-style-type: none"> • Practice Book 3A 	<ul style="list-style-type: none"> • Textbook 3A 	NIL
Science	<ul style="list-style-type: none"> • Textbook • Workbook 	NIL	NIL
Chinese	NIL	<ul style="list-style-type: none"> • Textbook 3A • Activity Book 3A 	<ul style="list-style-type: none"> • Textbook 3A • 2 Medium Square Exercise Books • CCE Journal
Malay	NIL	<ul style="list-style-type: none"> • Textbook 3A • Activity Book 3A • CEKAP Small Book (Book 1 to 4) 	<ul style="list-style-type: none"> • Exercise Book for Spelling • CCE Journal (Rakyat Budiman)
Tamil	NIL	<ul style="list-style-type: none"> • Activity Book 3A • Spelling Exercise Book 	<ul style="list-style-type: none"> • CCE Journal

Art	NIL	NIL	<ul style="list-style-type: none"> • Art bag with all art materials • Art portfolio • Art sketchbook
Music	NIL	NIL	NIL
Social Studies	<ul style="list-style-type: none"> • Activity Book 	NIL	NIL
Physical Education	<ul style="list-style-type: none"> • My PE Journal 	NIL	NIL
Others	<ul style="list-style-type: none"> • FTGP Book • Report Book • Yellow Portfolio 	NIL	NIL

PRIMARY 4			
Subject	Wed, 3 January 2024	Thu, 4 January 2024	Fri, 5 January 2024
English	<ul style="list-style-type: none"> • STELLAR Reader Unit 1 • Foolscape Pad 	NIL	NIL
Math	<ul style="list-style-type: none"> • Practice Book 4A 	<ul style="list-style-type: none"> • Textbook 4A 	NIL
Science	<ul style="list-style-type: none"> • Textbook • Workbook 	NIL	NIL
Chinese	NIL	<ul style="list-style-type: none"> • Textbook 4A • Activity Book 4A 	<ul style="list-style-type: none"> • Textbook 4A • 2 Medium Square Exercise Books • CCE Journal
Malay	NIL	<ul style="list-style-type: none"> • Textbook 4A • Activity Book 4A • Exercise Book for Spelling 	<ul style="list-style-type: none"> • CCE Journal (Rakyat Budiman)
Tamil	NIL	<ul style="list-style-type: none"> • Activity Book 4A 	<ul style="list-style-type: none"> • CCE Journal
Art	NIL	<ul style="list-style-type: none"> • Art bag with all art materials • Art portfolio • Art sketchbook 	NIL
Music	NIL	NIL	NIL
Social Studies	<ul style="list-style-type: none"> • Activity Book 	NIL	NIL
Physical Education	<ul style="list-style-type: none"> • My PE Journal 	NIL	NIL
Others	<ul style="list-style-type: none"> • FTGP Book • Report Book 	NIL	NIL

PRIMARY 5			
Subject	Wed, 3 January 2024	Thu, 4 January 2024	Fri, 5 January 2024
English	<ul style="list-style-type: none"> • STELLAR Reader Unit 1 • Foolscape Pad 	NIL	NIL
Math	<ul style="list-style-type: none"> • Practice Book 5A • Holiday Assignment 	<ul style="list-style-type: none"> • Textbook 5A 	NIL
Science	<ul style="list-style-type: none"> • Systems Textbook • Systems Workbook 	<ul style="list-style-type: none"> • Cycles Textbook • Cycles Workbook 	NIL
Chinese	NIL	<ul style="list-style-type: none"> • Textbook 5A • Activity Book 5A 	<ul style="list-style-type: none"> • Textbook 5A • 2 Medium Square Exercise Books • CCE Journal

Malay	NIL	<ul style="list-style-type: none"> Textbook 5A Activity Book 5A Exercise Book for Spelling 	<ul style="list-style-type: none"> CCE Journal (Rakyat Budiman)
Tamil	NIL	<ul style="list-style-type: none"> Textbook 5A Activity Book 5A 	<ul style="list-style-type: none"> CCE Journal
Art	NIL	<ul style="list-style-type: none"> Art bag with all art materials Art portfolio Art sketchbook 	NIL
Music	NIL	NIL	NIL
Social Studies	<ul style="list-style-type: none"> Activity Book 	NIL	NIL
Physical Education	<ul style="list-style-type: none"> My PE Journal 	NIL	NIL
Others	<ul style="list-style-type: none"> FTGP Book Report Book 	NIL	NIL

PRIMARY 6			
Subject	Wed, 3 January 2024	Thu, 4 January 2024	Fri, 5 January 2024
English	<ul style="list-style-type: none"> A story book Companion Booklets for all units 2 single line exercise books 	NIL	NIL
Math	<ul style="list-style-type: none"> Practice Book 6A Holiday Assignment 	<ul style="list-style-type: none"> Textbook 6A 	NIL
Science	<ul style="list-style-type: none"> Interactions Textbook Interactions Workbook 	NIL	NIL
Chinese	NIL	<ul style="list-style-type: none"> Textbook 6A Activity Book 6A 	<ul style="list-style-type: none"> Textbook 6A 2 Medium Square Exercise Books CCE Journal
Malay	NIL	<ul style="list-style-type: none"> Textbook 6A Activity Book 6A Exercise Book for Spelling 	<ul style="list-style-type: none"> CCE Journal (Rakyat Budiman)
Tamil	NIL	<ul style="list-style-type: none"> Textbook 6A Activity Book 6A 	<ul style="list-style-type: none"> CCE Journal
Art	NIL	<ul style="list-style-type: none"> Art bag with all art materials Art portfolio Art sketchbook 	NIL
Music	NIL	NIL	NIL
Social Studies	<ul style="list-style-type: none"> Activity Book 	NIL	NIL
Physical Education	<ul style="list-style-type: none"> My PE Journal 	NIL	NIL
Others	<ul style="list-style-type: none"> FTGP Book Report Book 	NIL	NIL

END