



23 December 2024

Dear Parents/Guardians,

Greetings and wishing all of you a Happy New Year!

Welcome to a new and exciting school year! As we begin this journey together at Clementi Primary School (CTPS), let's continue to foster a spirit of curiosity, collaboration, and growth. We look forward to a year filled with learning, partnership, and collaboration. Let's make this school year at CTPS a memorable and enriching one!

As we begin the new academic year, we would like to bring your attention to the following matters.

1. Arrangements for First Day of School

1.1 School will re-open in 2025 as follows:

(a) **All P1 Clementians will start school on 2 January 2025 (Thursday)**

School hours will be from 7.30 am to 10.30 am. The school has separately provided the details of the arrangements for 2 January to parents/guardians of P1 Clementians during P1 Orientation Day in November 2024.

(b) **P2 to P6 Clementians will start school on 3 January 2025 (Friday)**

The school-based Student Care Centre will be opened for enrolled P2 to P6 Clementians only from 1.30 pm on 2 January.

Timetable will be suspended from 3 to 7 January 2025 for Start-It-Right Programme activities. All Clementians are required to bring only the following items:

- Story book
- Water bottle
- Pencil case
- Snack (for snack break)

1.2 We would also like to urge all parents and Clementians to continue exercising social responsibility. **You are reminded not to send your child/ward to school if he/she is unwell or has flu-like symptoms.**

2. Administrative Matters

2.1 School Uniform

- 2.1.1 A new design of the school uniform is available for sale in the school bookshop/vendor's (Pacific Bookshop) website. This new design comprises a polo shirt, shorts for boys and skirts for girls. The polo shirts are made of dry-fit cotton while the shorts/skirts are made of PV spandex. The shorts/skirts will double-up as PE attire. Please refer to the design at Annex A. The current design is still available for sale while stocks last. We wish to assure parents that students can continue to wear the current design, or switch to the new design.
- 2.1.2 The school has received feedback that the colour of the uniform (new design only) bleeds when washed. We have worked closely with Pacific Bookshop and has identified that the issue was due to lapses during production. Pacific Bookshop is currently conducting a full quality check of this current batch of uniform, and concurrently getting their factory to produce a fresh batch of uniform that complies with production standards.
- 2.1.3 In the interim, we will suspend the sale and exchange of the uniform (new design) till mid to end January 2025. By then, the new batch of uniform (new design) will be ready for sale/exchange. Please note that the sale and exchange of the uniform (old design) will continue, subject to the availability of stock.
- 2.1.4 For 2025 P1 parents who are unable to acquire school uniform in time for the first day of school, your child/ward may report to school in his/her own attire appropriate for school; white school shoes are still required. For existing students, you may report to school in your old uniform.

2.2 Communication with Parents

- 2.2.1. Our school's general information, such as school hours, calendar and contact details, can be found in the Student Handbook and on our school website, www.clementipri.moe.edu.sg. Since the start of 2016, the school has gone paperless to reduce paper consumption. Thus, you will receive communications materials such as school notifications and examination schedules via our school website, Facebook page and the Parents Gateway (PG) app.
- 2.2.2. To view our official Facebook page which functions as our school's e-newsletter, please search for 'Clementi Primary School Official' on Facebook. You may also copy the following URL to your browser or scan the QR code using your mobile devices:



<https://go.gov.sg/ctps-official-fbpage>

<https://go.gov.sg/ctps-official-fbpage>

- 2.2.3. You can look forward to viewing group photographs and video clips of our Clementians in action on our official Facebook page. In addition, the school also has an Instagram account

(@clementiprimaryofficial) and YouTube channel (@clementiprimaryschool2160). These uploaded media may reflect Clementians' names and classes. **Should you wish to exclude information of your child/ward (photographs, names, classes etc.) on our Facebook page, please inform your child's/ward's Form Teachers.**

2.2.4. Our school onboarded MOE's PG app on 1 April 2019. PG app is one of the main modes of communication with parents/guardians. If you have yet to download and start using the PG app, we would like to strongly encourage you to do so. For assistance on the use of the PG app, please refer to the following:

- (a) Step by Step Guide to install PG app on mobile phones:
<https://www.clementipri.moe.edu.sg/parents-info/pgonboarding/>
- (b) Step by Step Guide to register for SingPass:
<https://www.singpass.gov.sg/home/ui/register/instructions>
- (c) Parents Gateway Frequently Asked Questions (FAQs) for Parents:
<https://ask.gov.sg/parentsgateway>

2.3. Student Handbook and Homework Folder

We will provide every Clementian with a complimentary Student Handbook and Homework Folder by mid-January. Please ensure that your child/ward takes responsibility for these items, as we are unable to replace lost copies.

2.4. Deduction from Edusave Account

2.4.1. Every Singapore Citizen (SC) will have an Edusave account created automatically for them. Your child will receive annual contributions of \$230 from the start of their primary school education until they complete their secondary school education.

2.4.2. With effect from 2025, the school will deduct the following amount from your child's Edusave account for the following purposes:

Name of Magazine/ Online Portal	Subject	Level of Students	Subscription Price	No. of issues a year / Subscription duration for online portal
Ezhishi online portal and magazine	Chinese Language	P1 to P6	\$22.40	20 hardcopy issues and 12 months of Ezhishi portal subscription
Mari Membaca	Malay language	P1 to P4; P5FML; P6FML	\$27.00	16 hardcopy issues
G-Berita Harian	Malay language	P5 to P6	\$10.00	20 hardcopy issues
Vaandu Online Portal	Tamil Language	P1 to P6	\$21.28	12 months of subscription
Sutti Mayil	Tamil Language	P2 to P6	\$30.00	10 hardcopy issues
What's Up	English Language	P5 to P6	\$24.00	8 hardcopy issues

Note: School will absorb the cost for students under the Financial Assistance Scheme (FAS).

3. Important dates in Term 1, 2025

Date (Day)	Activity	Remarks
13 Jan to 15 Jan 2025 (Mon - Wed)	P5 cohort camp	Venue: MOE Dairy Farm Outdoor Adventure Learning Centre
28 Jan 2025 (Tue)	Chinese New Year Celebration	More details in Point 11.
29 & 30 Jan 2025 (Wed & Thur)	Chinese New Year	Public Holiday
7 Feb 2025 (Fri)	Back to School Day for P1 parents/guardians Networking Session for P3 and P5 parents/guardians	More details in Point 6.
14 Feb 2025 (Fri)	Networking Session for P2 and P4 parents/guardians P6 Parents Briefing	More details in Point 6.
14 Feb 2025 (Fri)	Total Defence Day	Water disruption during curriculum hours
14 Mar 2025 (Fri)	Prize Giving Day	Only prize recipients need to report to school.

4. Curriculum Hours and Recess/Snack Break in 2025

- 4.1. Curriculum hours will remain the same in 2025 from 7.30 am to 1.30 pm daily. We would like to seek your help to ensure that your child/ward is in the school by 7.30 am every morning. We will continue to monitor latecomers and, when needed, his/her Form Teacher will get in touch with you, to find out how best the school and the home can work together. This partnership is important to ensure that your child/ward enjoys coming to school.
- 4.2. All Clementians will be dismissed at 1.30 pm, at the following dismissal points:

Level	Dismissal Point	Remarks
Primary 1 and 2	School Foyer	Older Clementians will have the same dismissal point as their youngest sibling. E.g. A Primary 5 Clementian who has a sibling in Primary 1 will report to the School Foyer at 1.30 pm.
Primary 3 and 4	Gate 1	
Primary 5 and 6	Gate 9	

4.3. Please find below the recess and snack break structure from 2025.

Recess		Snack Break
Levels	Time	Time
Primary 2 & 5	9.00 - 9.30 am	12 noon
Primary 1 & 4	10.00 - 10.30 am	12 noon
Primary 3 & 6	11.00 - 11.30 am	9.00 am

5. After-School Programmes 2025

5.1. Please refer to the table below for an overview of the After-School Programmes (ASPs) for 2025.

Monday	Tuesday	Wednesday	Thursday	Friday
2.00 - 3.30 pm: <ul style="list-style-type: none"> ● Remedial ● Foundation Mathematics (P5) ● Higher Mother Tongue (P5 & P6) ● Other ASPs 	2.00 - 3.00 pm Other ASPs 2.00/2.30 - 4.00/4.30 pm: Co-curricular Activities (CCA)		2.00 - 3.30 pm: <ul style="list-style-type: none"> ● Remedial ● Foundation Mathematics (P6) ● Other ASPs 	
3.30 - 5.30 pm: Co-curricular Activities (CCA)			3.30 - 5.30 pm: Co-curricular Activities (CCA)	

5.2. As the programmes are customised for Clementians, teachers-in-charge of various ASPs will use the PG app to share information on the ASP which your child/ward is offered. If your child/ward needs greater support in his/her learning, he/she will be required to attend remediation on one or more days. The school bus service at 3.45 pm is available for Clementians who have signed up for bus service.

6. Networking Session with Form Teachers

6.1. As part of our efforts to strengthen home-school partnerships from the start of the year, the school will be organising a networking session for parents to network with their child's/ward's Form Teachers. This is an opportunity for Form Teachers to share on class matters such as routines, setting of learning targets and expectations.

6.2. Please note that the networking session is not a one-to-one communication platform between teachers and parent. The one-to-one session, the 'Child-Teacher-Parents Conference', will be held in May.

- 6.3. Please refer to the respective dates of the Networking Session (by child's/ward's level). More details will be shared nearer to the date.

Level	Date	Time
Primary 1	Friday, 7 February 2025	9.00 - 11.30 am
Primary 3 and 5	Friday, 7 February 2025	3.00 - 4.30 pm
Primary 2, 4 and 6	Friday, 14 February 2025	3.00 - 4.30 pm

7. PE-related Matters

7.1. P5 Cohort Camp

7.1.1. Camp provides students an excellent opportunity to move out of their comfort zones and to be closer to the natural environment. Using the outdoors as the 'classroom' for learning and development, we aim to develop resilience, ruggedness, and build cohesion amongst themselves.

7.1.2. This year's P5 Camp – Camp CTPS! (Conquer Together, Persevere and Shine!) will take place in Term 1 Week 2. It will be a great opportunity for the students to get to know their new classmates better as they work together in groups and overcome various outdoor challenges. The camp will be held at MOE Dairy Farm Adventure Learning Centre. Details and packing list to the camp have already been sent out to P5 Clementians' parents in November. Please support your child/ward's participation and ensure they pack according to the packing list given.

7.2. P3 SwimSafer Programme

Swimming is an important life skill and it is part of the PE curriculum. The SwimSafer Programme for all Primary 3 Clementians will be conducted in Semester 1, 2025 during PE lessons. The PE periods for the Primary 3 level are put together to support the conduct of the programme. There will be a total of 10 sessions, commencing in Term 1 Week 5. There will be no make-up lesson for Clementians who are absent for their swimming session or test. If your child/ward has previously attained certification in the SwimSafer Programme, please provide a photocopy of the certificate to the class' PE teacher in week 1. More details on the programme and schedule will be sent via PG app.

8. Guidelines for Smartwatches

8.1. Smartwatches (except for POSB Smart Buddy watch) are prohibited in schools to maintain a focused and distraction-free learning environment. These devices can disrupt classroom activities with their non-educational functions, such as gaming, texting or browsing the Internet.

8.2. Additionally, they pose security risks by enabling unauthorized communication or access to information during tests and examinations, compromising academic integrity. This is in line with the PSLE guidelines where electronic devices, including smart watches, are not allowed in examination venues.

8.3. Should students still wish to bring a smartwatch, they must submit a request form for approval and keep the device in their bag at all times during school hours.

9. Birthday Celebrations

- 9.1. While we acknowledge the joy Clementians may have in celebrating their birthdays with their friends, this practice may pose challenges to the school. It is challenging to ensure the hygiene standards of the food brought in and the well-being of our students, as some Clementians may have specific food allergies. The practice of celebrating birthdays with food and presents may also lead to undesirable expectations amongst our Clementians which may in turn, result in unnecessary pressure on Clementians and their parents. Thus, birthday celebrations in school are not allowed. We seek your understanding and cooperation in this matter.

10. Encouraging Students to be Independent

- 10.1. We would like to seek the assistance of parents to help Clementians develop good self-management skills and be more independent. Clementians should learn to take personal responsibility to ensure that they are ready for school. This involves completion of homework, packing of school bag and personal belongings for the next school day. Parents and caregivers should refrain from delivering these items to school. Exceptions will be made when medication has to be delivered.
- 10.2. We believe in the importance of developing Clementians' sense of responsibility and providing Clementians with opportunities to take charge of their learning. Clementians are to note down their homework and important reminders in the Student Handbook daily. While information for parents will continue to be shared via PG App, teachers will no longer provide parents with reminders through other communication means e.g. Class Dojo.

11. Chinese New Year Celebration

- 11.1. Our school will be celebrating Chinese New Year on Tuesday, 28 January 2025. The school hours will be from 7.30 am to 9.15 am. All Clementians are encouraged to come in their traditional/ethnic costume or going-out attire, with white school shoes. More details will be provided nearer to the date.

12. Parental Involvement and Support

- 12.1. Parents play an important role in their child/ward's growth, and your involvement and support in your child/ward's education will motivate him/her to better behaviour and learning outcomes. It is our shared responsibility to bring out the best in your child/ward. Please scan the QR Code or click on the link below if you wish to join our school's Parent Support Group (PSG) chat groups and be involved in the school's activities.



<https://go.gov.sg/ctps-parentchatgrps>

12.2. More information on how you can be involved in your child's/ward's education can be found at <https://www.schoolbag.edu.sg/education>.

13. Temperature-Taking

13.1. Temperature-taking exercise will be conducted on 15 January 2025. **We would like to seek your assistance to remind your child/ward to bring a working Oral Digital Thermometer (ODT) to school every day.** Please replace the batteries in your child's/ward's ODT or buy a new one if your child's/ward's ODT is not working. The school will issue ODTs to P1 Clementians, free of charge, on 2 January.

14. School Safety and Security

14.1. Visitors to School

14.1.1. All visitors to the school are required to report at the Security Post to obtain a visitor sticker. Please display the visitor sticker prominently when in school. To ensure the safety of your child/ward, we will not allow visitors without the sticker to proceed to any part of the school premises. If you wish to take your child/ward home before dismissal, please inform the staff at the General Office and fill in the required details in the Early Departure Record Book before leaving the school with your child/ward.

14.2. Road Safety

14.2.1. We will conduct a safety briefing, including the importance of road safety, in the first week of school. Please remind your child that if he/she walks to and from school, he/she should always follow road safety procedures within and outside school. This means adhering to all traffic regulations like using overhead bridges or zebra crossings where possible, ensuring there are no oncoming vehicles before crossing any roads, and crossing only when the green man signal is on.

14.2.2. The HDB car park entrance to Clementi Cascadia along Clementi Avenue 3 may experience high vehicular traffic volume in the morning and during school dismissal. We have reminded Clementians who have to cross the HDB car park entrance daily to be particularly careful. Please help to reinforce this message at home.

14.2.3. To ensure the safety of all during dismissal time, please do not wait in your vehicle outside the school along Clementi Avenue 3 as this will affect traffic flow. We seek your cooperation to park at the nearby HDB car parks and pick up your child/ward from school.

14.3. Traffic Updates

14.3.1. We have observed that more parents are driving Clementians to school in the morning. This has inevitably caused congestion outside the school main gate along Clementi Avenue 3 and the drop-off area at the school foyer. Arising from this, the school had received community feedback via the Land Transport Authority (LTA) that vehicles approaching from Clementi Avenue 4 have had

trouble making a U-turn along Clementi Avenue 3. This situation is worst during weekday mornings between 7.00 am and 7.25 am.

14.3.2. To ease the traffic situation along Clementi Avenue 3, we would like to seek your cooperation in ensuring smooth vehicular movement in the morning by avoiding the peak hour traffic. We would also like to remind all drivers to:

- (a) Stay on the left lane patiently to wait for your turn to drive into the school main entrance. Overtaking the vehicles turning into Clementi Town Secondary School (CTSS) will likely result in you blocking the vehicles on the right lane, causing traffic on both lanes to be blocked. You may also consider dropping your child at the sheltered pavilion outside Gate 9.
- (b) Stop your vehicle at the alighting point that is furthest along the driveway. The covered driveway can accommodate four vehicles at a time.
- (c) Remind your child/ward to sit on the left side of the car and alight as soon as your vehicle comes to a stop.
- (d) Place your child's/ ward's school bag in the car beside him/her, and allow your child/ward to alight by himself/herself independently to avoid holding up the traffic.
- (e) Drive carefully when it rains. Any delay in getting to school on time on such days is understandable.
- (f) Please do not park along the road outside the school during dismissal time.

14.3.3. The Land Transport Authority (LTA) would like to remind all drivers that there shall be strictly NO PARKING:

- (a) 9 metres of a bus stop;
- (b) 6 metres of a junction;
- (c) 3 metres of a fire-hydrant;
- (d) 50 metres of a pedestrian crossing;
- (e) On grass verge and footway; and
- (f) At entrances or exits of any other premises.

14.3.4. LTA officers will not hesitate to take the necessary enforcement actions against vehicles that park at the above-mentioned areas. Let us all show consideration and emphasise road safety, so that we can be role models to our Clementians.

15. Upgrading Works During the December 2024 School Holidays

15.1. Completed Upgrading and Renovation Works

15.1.1. To provide our Clementians with a conducive learning environment, the school had completed the upgrading of Computer Laboratory 3. We are also pleased to inform you that the renovation of the girls' and boys' toilets at Level 4 has been completed during the December school holidays.

15.2. General Repair and Redecoration (GR&R)

15.2.1. The GR&R exercise that commenced in June 2024, is near completion. Repainting of the school interiors and the façade, as well as repair and redecoration work, have been carried out in phases throughout the year.

15.2.2. Our Clementians can look forward to a better environment when school reopens in 2025. Our school will continue to improve and upgrade our existing infrastructure to provide our Clementians with a conducive learning environment.

We wish you and your family a fulfilling 2025 ahead!

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Vimalenthiran Vijayasingam', with a horizontal line underneath.

Mr Vimalenthiran Vijayasingam
Principal

New Design of the School Uniform



Uniform for Boys

Dry-fit polo shirt + Shorts



Uniform for Girls

Dry-fit polo shirt + Skorts